



# Treatment Plant Tour Request Form

Wastewater Department  
2777 State Road  
Ypsilanti, MI 48198-9112  
Telephone No.: 734.484.4600  
Fax No.: 734.544.7149

Date of Request: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Please list name of school, group, or business (if applicable): \_\_\_\_\_

Number of Adults in Group: \_\_\_\_\_ Number of Children in Group (under 18): \_\_\_\_\_

**Please note:** *Tour participants must be at least 10 years old or in 5th grade. YCUA requires chaperones at a 1:8 ratio for school grades 5-8 and 1:15 ratio for school grades 9-12.*

**Requested Dates and Time Slots** (tours are typically scheduled 9am – 2pm and last approximately 2 hours)

1<sup>st</sup> Choice: \_\_\_\_\_ 2<sup>nd</sup> Choice: \_\_\_\_\_

Please tell us if you have any special interests or focus areas for your tour. For school tours, please let us know what curriculum is currently being studied:

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To ensure a safe and rewarding tour, we ask that you adhere to the following guidelines:

- All visitors and students must be at least 10 years old or in the 5th grade.
- No shorts, short skirts, or open-toed shoes. Long pants or ankle-length skirts and closed toed shoes are required.
- Never touch any switches, buttons or equipment.
- You will be issued and required to wear a hard hat and safety glasses for the tour.
- Listen and follow the directions of the tour guides. Please stay with your guide at all times.
- Except for emergency calls, please do not make phone calls during the tour. (Taking pictures is fine.)
- The treatment plant is in operation 24-hours per day. Please be mindful of the people working throughout the plant.
- Please wash your hands thoroughly at the conclusion of the tour.
- **Special Needs** - While these tours involve quite a bit of walking, climbing of stairs, and going underground in tight hallways and tunnels, we can change the route to accommodate wheel chairs, canes and walkers. We have no facilities for, and cannot accommodate young children, infants, or strollers.

I have read and communicated the guidelines of the tour to my group.

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please return the completed form by email to Sree Mullapudi ([smullapudi@ycua.org](mailto:smullapudi@ycua.org)).