



# Wastewater Discharge Permit Application

<b>For YCUA Use Only</b>	Inspector: _____
Company Name: _____	Jurisdiction: _____
Date Received: _____	Amount Paid: \$ _____
Receipt #: _____	Permit #: _____

In accordance with the Municipal Code, no Significant Industrial User (SIU) shall connect, discharge, cause, allow, or permit any discharge, into the Sanitary Sewer System except in accordance with a Wastewater Discharge Permit issued by the Director. The Ypsilanti Community Utilities Authority determines a SIU to be a non-domestic user that meets one or more of the following criteria:

- All industrial users subject to Categorical Pretreatment Standards under 40 CFR Part 403.6 and 40 CFR Chapter 1 Subchapter N.
- Any other industrial user that discharges an average of 25,000 gallons per day or more of process wastewater to the YCUA Wastewater Treatment Plant (excluding sanitary, non-contact cooling, and boiler blowdown water).
- Contributes a process wastestream (excluding sanitary, non-contact cooling, and boiler blowdown water) that makes up five percent or more of the average dry weather hydraulic or organic capacity of the YCUA Wastewater Treatment Plant.
- Designated as a SIU by the YCUA Industrial Pretreatment Program Administrators on the basis that the industrial user has a reasonable potential to adversely affect the YCUA Wastewater Treatment Plant operation or for violating any pretreatment standard or requirement (in accordance with 40 CFR 403.8(f)(6)).

An electronic version of this application is available at [www.ycua.org](http://www.ycua.org).

A completed permit application is required to be submitted to the Ypsilanti Community Utilities Authority (YCUA) by all Significant Industrial Users. Upon receipt of a completed application, the YCUA will invoice the applicant a permit processing fee. The permit processing fee must be paid prior to a discharge permit being issued. Please be advised that the YCUA may take up to 90 days to process and issue a discharge permit.

The completed permit application shall be mailed to the following:

**Attn: Industrial Pretreatment Supervisor  
Ypsilanti Community Utilities Authority  
2777 State Road  
Ypsilanti, MI 48198-9112.**

Please contact the YCUA Compliance Department at (734) 484-4600 ext. 123 with any questions regarding the application.

**A. COMPANY INFORMATION**

Company Name: \_\_\_\_\_ Web site: \_\_\_\_\_

Doing Business As (dba) (if different from above): \_\_\_\_\_

Business/Mailing Address: \_\_\_\_\_ ZIP: \_\_\_\_\_

Discharge Address: \_\_\_\_\_ ZIP: \_\_\_\_\_

Telephone (Main): \_\_\_\_\_ Fax Number: \_\_\_\_\_

Date Current Operation began: \_\_\_\_\_ Date Pretreatment Operation began: \_\_\_\_\_

Assessor's Parcel Number (APN): \_\_\_\_\_

Total Land Area: \_\_\_\_\_ sq. ft.

Size of Facility (Please estimate sizes of areas that comprise the facility):

Date construction of the facility began: \_\_\_\_\_

Manufacturing / Assembly Area: \_\_\_\_\_ sq ft

Wastewater Treatment Area: \_\_\_\_\_ sq ft

Total Floor Area: \_\_\_\_\_ sq ft

**SIGNATORY REQUIREMENTS**

All applications, reports, or information submitted to the Ypsilanti Community Utilities Authority must contain the following certification statement and be signed as required in Sections a, b, c, or d below:

***"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."***

- a. By a responsible corporate officer, if the Industrial User submitting the reports is a corporation. For the purpose of this paragraph, a responsible corporate officer means: a president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation, or; the manager of one or more manufacturing, production, or operation facilities employing more than 250 persons or having gross annual sales or expenditures exceeding \$25 million (in second quarter 1990 dollars), if authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.
- b. By a general partner or proprietor if the Industrial User submitting the reports is a partnership or sole proprietorship respectively.
- c. The principal executive officer or director having responsibility for the overall operation of the discharging facility if the Industrial User submitting the reports is a Federal, State, or local governmental entity, or their agents.
- d. By a duly authorized representative of the individual designated in paragraph a, b, or c of this section if:
  - (i) the authorization is made in writing by the individual described in paragraph a, b, or c;
  - (ii) the authorization specifies wither an individual or a position having responsibility for the overall operation of the facility from which the Industrial Discharge originates, such as the position of plant manager, operator of a well, or a well field superintendent, or a position of equivalent responsibility, or having overall responsibility for environmental matters for the company; and
  - (iii) The written authorization is submitted to YCUA.
- e. If an authorization under paragraph (d) of this section is no longer accurate because a different individual or position has responsibility for the overall operation of the facility, or overall responsibility for the environmental matters for the company, a new authorization satisfying the requirements of paragraph d of this section must be submitted to YCUA prior to or together with an reports to be signed by an authorized representative.

**Designated Signatory Authority (a representative meeting the criteria as described in paragraph a, b, or c of this section)**

1) Name: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

**Additional Signatory Authority**

1) Name: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

**Authorization of additional signatory authority made by:**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**Designated Facility Contact**

1) Name: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

2) Alternate Contact on site: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

**NATURE OF BUSINESS**

Description of business activity, products, or services: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

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Description of fabrication or manufacturing processes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

List applicable Standard Industrial Classification or North American Industry Classification System Code(s):

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

**PERSONNEL SCHEDULE**

Number of employees: \_\_\_\_\_

Schedule of Operation: \_\_\_\_\_

Hours/day: \_\_\_\_\_ Days/week: \_\_\_\_\_

Shifts/day: \_\_\_\_\_ Months/Year: \_\_\_\_\_

**B. WATER USAGE AND DISCHARGE**

Data over the past year should be used for all available flows. Engineering estimates may be substituted for new companies with no actual flow data and for waste streams that are not flow metered. The Average influent total should be within 10% of the total of Discharge, Evaporation, and Non-Discharging Flows. Differences of more than 10% must be explained.

**INFLUENT FLOWS**

*(Identify all sources of water to your facility. Attach water bills for last year.)*

<u>Water Account Number or Well Number</u>	<u>Primary Use</u>	<u>Flow in Gallons per Day (GPD)</u>	
		Ave.	Max.
Trucked influent (DI or other)			

**Total Influent Flow:** \_\_\_\_\_

**DISCHARGE FLOWS**

*(Average Wastewater Discharged to the Sanitary Sewer in GPD for last year)*

**Describe all process wastewater generating activities below (attach additional sheets if necessary).**

Indicate whether each discharge is continuous during operation or if it is collected and discharged on a batch basis. Process wastewater is generated by any water which, during manufacturing or processing, comes into direct contact with or results from the production or use of any raw material, intermediate product, finished product, by-product, or waste product.

	Ave.	Max.
Process #1 Description:		
Process #2 Description:		
Process #3 Description:		
Process #4 Description:		
Process #5 Description:		
Process #6 Description:		
Process #7 Description:		
Process #8 Description:		
Process #9 Description:		
Process #10 Description:		
<b>Total Process Wastewater Flow (GPD)</b>		
Sanitary Usage (Use 15 gallons per day per employee unless metered)		
Cooling Tower Blowdown		
Boiler Blowdown		
Reverse Osmosis Reject Water		
Laundry Facility		
Restaurant/Kitchen/Cafeteria		
Recreational Facilities (e.g. swimming pools, water rides, etc.)		
Other		

Ave.      Max

**Total Non-Process Wastewater Flow (GPD)**

Total Discharge to the Sanitary Sewer (Process + Non-Process)

_____	_____
_____	_____

**EVAPORATIVE LOSS**

#1

#2

#3

**Total Evaporative Loss (GPD)**

_____	_____
_____	_____
_____	_____
_____	_____

**NON-DISCHARGING WATER USES**

Irrigation/Landscaping

Trucked or Hauled Off-site

Other

_____	_____
_____	_____
_____	_____

**C. WASTEWATER CHARACTERISTICS**

(From the following list of wastewater characteristics, check those that apply to the wastewater generated in this facility **prior** to pretreatment.) **Please check all that apply.**

\_\_\_\_\_ Flammable

\_\_\_\_\_ Toxic Substances

\_\_\_\_\_ Acidic, pH < 5.0

\_\_\_\_\_ Caustic, pH > 11.0

\_\_\_\_\_ Heavy Metals

\_\_\_\_\_ Solvents

\_\_\_\_\_ Solid or Viscous Matter

\_\_\_\_\_ Petroleum Products

\_\_\_\_\_ Particles Larger Than 3/4"

\_\_\_\_\_ Suspended Solids

\_\_\_\_\_ High Biological Oxygen Demand (BOD)

\_\_\_\_\_ Ammonia

\_\_\_\_\_ Grease/Oil/Fats

\_\_\_\_\_ Temperature > 150 degrees F

\_\_\_\_\_ Other (specify)

\_\_\_\_\_

Description of materials/products that may come in contact with wastewater: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## D. SURCHARGE PROGRAM

Applicants interested in being charged for compatible pollutants (Biochemical Oxygen Demand, Chemical Oxygen Demand, Total Suspended Solids, Total Phosphorus, and Ammonia-Nitrogen) may petition the YCUA Director for enrollment in the surcharge program. If approved, the permit will be adjusted to incorporate a surcharge threshold and upper limit for the requested pollutants. **Applicants who already have a surcharge agreement with the YCUA do not need to submit another petition.**

The applicant's self-monitoring data will be used for surcharging calculations. When analytical results are above the surcharge threshold, the difference will be multiplied by the reported daily flow and converted to pounds. The current surcharge rate will then be multiplied by the number of pounds that exceeded the surcharge threshold. The applicant will be surcharged the calculated amount each day of reported wastewater discharge until the next analytical result is reported. The time between sampling dates will determine the surcharge period. The surcharge for applicants located in the Townships of Plymouth, Northville, and Canton will be multiplied by the percentage of flow that is being sent to the YCUA Wastewater Treatment Plant by the Western Townships Utilities Authority (WTUA).

Below is a table for the surcharge program's available pollutants, their surcharge threshold, upper limit, and surcharge rate:

Parameter	Surcharge Threshold (mg/l)	Upper Limit (mg/l)	Surcharge Rate (\$/lb)
Biochemical Oxygen Demand (BOD)	300	1000	0.0797
Chemical Oxygen Demand (COD)	600	2000	0.0797
Total Suspended Solids (TSS)	350	2500	0.0797
Ammonia Nitrogen (NH3)	30	700	0.3353
Phosphorus (PO4)	15	75	2.2709

### E. ENVIRONMENTAL CONTROL PERMITS

List all other environmental control permits issued to this facility.

<u>Name of Permit</u>	<u>Permit No.</u>
EPA – Generator I.D. Number	
County of Washtenaw/Wayne – Environmental Health Permit	
State of Michigan – Hazardous Waste Generator Permit	
MDEQ Air Quality Division – Permit to Operate	
MDEQ NPDES permit	
Local Hazardous Materials Storage Permit (Fire Dept.)	
Radioactive Materials License	
Biohazard Waste Generation Registration	
Other:	

### F. SLUG DISCHARGE MANAGEMENT PLAN

All applicants are required to develop and submit a current Slug Discharge Management Plan to the YCUA unless notified otherwise. The Slug Discharge Management Plan may part of an integrated plan provided it contains all the minimum requirements of 40 CFR 403.8(f)(2)(v) A-D. The submitted plan shall include the YCUA and the Michigan Department of Environmental Quality’s (MDEQ) Pollution Emergency Alerting System (PEAS) in the notification process. If a Slug Discharge Management Plan is not required, the YCUA may mandate implementation of accidental discharge procedures in an alternate plan.

The Slug Discharge Management Plan can be developed in either of two ways:

1. Develop a Slug Discharge Management Plan Control Plan that contains at minimum all the requirements of 40 CFR 403.8 (f) (2) (v) A-D
2. Develop an integrated plan that includes at minimum all the requirements of a Slug Discharge Management Plan set forth in 40 CFR 403.8 (f) (2) (v) A-D.

The YCUA additionally requires that Significant Industrial Users notify the YCUA immediately if any changes occur at your facility that affect the Slug Discharge Management Plan or spill/slug potential.

If your facility already has a Slug Discharge Management Plan of file with YCUA, it is required that your facility indicate one of the following:

- The current plan on file with the YCUA has been reviewed and requires no changes. Please indicate the revision date identified on your current plan: \_\_\_\_\_
- The current plan on file with the YCUA has been reviewed and requires a revision. The plan is expected to be revised by: \_\_\_\_\_
- The current plan on file with the YCUA has been revised and is enclosed with this application.



**If your facility does not have a Slug Discharge Management Plan or an integrated plan meeting the minimum requirements of 40 CFR 403.8 (f) (2) (v) A-D, one will be required to be submitted to the YCUA within 90 days of receiving an industrial user permit unless notified otherwise. The YCUA requires completion of the following section for applicants not submitting a plan meeting the requirements described above:**

Describe your facility's procedures for assuring that concentrated or prohibited chemicals do not spill or leak into the wastewater. (e.g. segregation controls, hard plumbing, etc.) Provide extra sheets if necessary.

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Do you maintain a spill log? Yes: \_\_\_\_\_ No: \_\_\_\_\_  
**Please be advised notification of the POTW in the event of a spill, bypass or an upset is required by law. Your facility shall contact YCUA at 734-484-4600 in the event of a spill, bypass, or upset.**

Describe your facility's Employee Training Program for Chemical Handling:

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Describe your facility's Emergency Response Procedures in the event of a spill: \_\_\_\_\_

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Describe your facility's disposal procedures for miscellaneous floor water: \_\_\_\_\_

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## G. BUILDING AND PLUMBING LAYOUT, FLOW DIAGRAMS

Each of the following layout and flow diagrams shall be submitted with each application. If a document(s) is already on file with the YCUA or has been included with a Slug Discharge Management Plan, check the appropriate box below and indicate the revision date of the document as required in each section.

1. **Facility Layout Flow Diagram:** Include a plan that includes detailed drawings of the facility showing the following:
  - A. General layout of the facility
  - B. Areas occupied by manufacturing or commercial activities; property boundaries, drainage of rainwater, and connections to the City's sanitary.
  - C. Sewer and storm drains.
  - D. Hazardous materials process and storage areas; waste handling, storage, and treatment facilities.
  - E. Loading and unloading areas.
  - F. Drainage areas showing floor drains, pipes, channels and sumps and all associated operations in areas.
  - G. Flow diagram(s) showing chemical and wastewater flow including piping and instrumentation, flow rates, tanks and capacities, treatment systems, and final destinations of flows.

Check box if current plan is already on file with the YCUA:  Indicate the revision date on the diagram (this date shall match the date in the YCUA file or a new diagram will be required to be submitted).

Revision Date: \_\_\_\_\_

2. **Plumbing Layout:** On a separate sheet, draw to scale the building and plumbing layout of your facility (or provide blueprint showing same). Identify the location of sewer lines, wastewater process connections, water meters, storm drains, and any sampling points. **The proposed sampling point for evaluating wastewater compliance shall be clearly identified on this submittal.** Identify street locations, and N on all drawings.

Check box if current plan is already on file with the YCUA:  Indicate the revision date on the diagram (this date shall match the date in the YCUA file or a new diagram will be required to be submitted).

Revision Date: \_\_\_\_\_

3. **Pretreatment System Layout:** On a separate, sketch your pretreatment system(s), if applicable. Show the routing of process waters from each wastewater-generating process to the treatment system that will address it. For example: high-pH rinses to pH-adjust, heavy metals wastestream to precipitation system, or kitchen wastes to a grease interceptor. Provide a list of treatment chemistry used. Show the flow of treated water from the treatment system to the sanitary sewer. Indicate all monitoring equipment, pH recorders, flow meters, ORP meters, sample points, etc.

Check box if current plan is already on file with the YCUA:  Indicate the revision date on the diagram (this date shall match the date in the YCUA file or a new diagram will be required to be submitted).

Revision Date: \_\_\_\_\_

4. **Block Flow Diagram:** On a separate, draw a simple block diagram showing the flow of water, materials, and chemicals from start to final discharge point for each activity that generates wastewater. Identify all unit processes (blocks) and number these to correspond to numbers identifying processes on the building and plumbing layout.

Check box if current plan is already on file with the YCUA:  Indicate the revision date on the diagram (this date shall match the date in the YCUA file or a new diagram will be required to be submitted).

Revision Date: \_\_\_\_\_

### H. PRETREATMENT

Check the pretreatment methods used in your facility. Indicate rated flow for each pretreatment method checked, and label the facility diagram accordingly.

_____ Clarifier or Interceptor	Capacity _____	_____ Biological Treatment	Capacity _____
_____ pH Adjustment	_____	_____ Air Stripper/Scrubber	_____
_____ Ion Exchange	_____	_____ Chemical Precipitation	_____
_____ Grease or Oil Separation	_____	_____ Cyanide Destruction	_____
_____ Electrolytic Recovery	_____	_____ Chromium Reduction	_____
_____ Wastestream Segregation (Including solvents)	_____	_____ Ozonation	_____
_____ Filtration: ( ) Screen ( ) Bag ( ) Filter Press			
_____ Silver Recovery: _____			
_____ Other: _____			

Describe each pretreatment system checked above. (e.g. design capacity, physical size, loading rate, etc.).  
If no pretreatment exists, please explain. (Please attach additional sheets if necessary.)

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Explain how compliance is verified at each sample point. (e.g. In-house testing, certified outside lab, etc.):

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**If wastewater is treated and/or discharged in batches, complete the following for each of these wastestreams:**

Number of batches discharged per year / month / week / day ... (circle one): \_\_\_\_\_

Average volume per batch: \_\_\_\_\_ gallons

Other comments on batch treatment, including material treated and treatment technology:

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### I. SAMPLING AND MONITORING

After pretreatment (if used), can wastewater streams be sampled prior to mixing with other waste streams?  Yes  No  Not Applicable

If "NO" please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**All significant industrial users must provide the YCUA with an adequate monitoring point for sample collection purposes.** The monitoring point must provide YCUA the ability to collect samples representative of your facility's discharge. Provide a written physical description (manhole, lift station, stilling well, etc.) of the proposed sampling/monitoring location including at least two (2) distances with direction from fixed objects (walls, equipment, fences, etc.) where samples will be collected from.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe the wastewater discharge monitoring practices for your facility. Include the type of analytical tests and/or methods to be used, the frequency of testing, and the name of the person(s) who will perform the tests. Attach analytical data if available. Enclose a copy of any logs, check lists, forms, etc., which are maintained.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List sampling and monitoring equipment in place at your facility:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## J. FLOW MEASUREMENT

**All Significant Industrial Users shall collect flow proportioned composite samples unless it is demonstrated that time proportioned composite samples are representative of your facility's discharge.** A composite sample is defined by the YCUA as a sample that is collected over time, formed either by continuous sampling or by mixing discrete samples. The sample may be composited either as a time or flow proportional composite sample. A time proportional composite sample is composed of discrete sample aliquots collected in one container at constant time intervals providing representative samples irrespective of stream flow. A flow proportional composite sample is collected either as a constant sample volume at time intervals proportional to stream flow, or collected by increasing the volume of each aliquot as the flow increases while maintaining a constant time interval between the aliquots.

**Your facility must submit the requirements of item A, B, or C with the completed application.**

- A) Information on your facility's discharge that demonstrates time proportioned composite samples is representative of your facility's discharge. The submittal shall indicate on which of the following bases you are requesting an exemption from the flow proportioned composite sampling requirement:
1. The wastewater discharge flow rate is consistent - facility shall provide discharge information to substantiate claim.
  2. The wastewater is discharged on a batch basis and is homogenously mixed prior to discharge – facility shall thoroughly explain batch discharge and mixing process.
  3. The wastewater flow rate although variable throughout a day, contains a consistent pollutant concentration – information shall be submitted to substantiate claim.
  4. Other conditions that generate a time proportioned composite sample representative of your facility's discharge.
- B) A written action plan for implementing flow proportioned composite sampling. This requires the installation of a flow-metering device at the established compliance point. The flow meter must be equipped with an analog output for connecting a 4 – 20mA sampler interface module.
1. Type of flow classification – open or closed channel: Open channel is defined as a channel where liquid flows with a free surface. Closed channel is defined as completely filled pressure conduit.
  2. Description of proposed flow measurement technology: description shall include the type of flow measurement device that is or will be installed, i.e. magnetic flow meter, venture flow meter, parshall flume, etc.
  3. Specification of the measuring range and accuracy of flow measurement technology.
  4. Manufacture's suggested calibration frequency. Please be advised that all facilities implementing flow proportioned composite sampling will be required to have their flow measurement device calibrated per manufactures specifications.
  5. Sampling Requirement - the transmitter for the flow measurement device must include 6-pin military connector that reaches an appropriate distance for locating an automatic sampler. Indicate which of the following signal specifications your transmitter will utilize (please be advised that not all flow meters meet these specifications):
    - a) Analog Signal: 4-20 mA. Facility must provide YCUA with a sampler interface module that converts analog signal to pulse.
    - b) Pulse Signal: requires a 25 millisecond or greater isolated contact closure with 5-15 VDC pulse.

C) Current YCUA permittees with approved flow proportional composite sampling plans shall provide the following information:

1. Type of flow classification (open or closed channel) - Open channel is defined as a channel where liquid flows with a free surface. Closed channel is defined as completely filled pressure conduit:

\_\_\_\_\_

2. Type of flow measurement technology installed (magnetic flow meter, venture flow meter, parshall flume, etc.):

\_\_\_\_\_

3. Specification of the measuring range and accuracy of flow measurement technology:

\_\_\_\_\_

4. Manufacture's suggested calibration frequency: \_\_\_\_\_

5. Date of last calibration: \_\_\_\_\_

6. Calibration was performed by: \_\_\_\_\_  
**(Attach documentation from the most recent calibration)**

7. Flow meter output (volume per pulse): \_\_\_\_\_

Additional Comments: \_\_\_\_\_

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\_\_\_\_\_

◆ **COMPLETE THIS SECTION FOR EACH TYPE OF WASTE NOT DISCHARGED TO THE SANITARY OR STORM SEWERS. USE A SEPARATE FORM FOR EACH TYPE OF WASTE (e.g. Spent Silver Bearing Solutions, Mercury Wastes, Solvents, Medical Wastes, etc.).**  
 ◆ **Do not include wastes sent to sanitary landfill such as trash and garbage.**

**K. NON-DISCHARGED WASTE STREAM(S)**

Identify the waste (e.g. spent chemical, treatment sludge, medical waste, etc.) and the process that generates the waste: \_\_\_\_\_

\_\_\_\_\_

Physical state of the waste (liquid, sludge, slurry, etc.): \_\_\_\_\_

Brief characterization of waste (list hazardous ingredients and attach supporting MSDS or lab analysis):

\_\_\_\_\_

Rate of waste generation in terms of quantity per day, week, month, or quarter: \_\_\_\_\_

**ON-SITE STORAGE**

Method of Storage: \_\_\_\_\_

Typical Volume Stored: \_\_\_\_\_ Typical Length of Time in Storage: \_\_\_\_\_

**Is Storage Site Secondarily Contained?**  Yes  No

**Are there provisions for Surface Drainage Collection?**  Yes  No

(If you answered "yes" to either question above, please describe provisions for secondary containment and/or surface drainage collection.) \_\_\_\_\_

\_\_\_\_\_

**TRANSPORTATION**

Name of Waste Hauler: \_\_\_\_\_ EPA No. \_\_\_\_\_

Address: \_\_\_\_\_  
 Street City State Zip Phone

**DISPOSAL**

Name of Waste Hauler: \_\_\_\_\_ EPA No. \_\_\_\_\_

Address: \_\_\_\_\_  
 Street City State Zip Phone

Method of Disposal (e.g. recycled, land disposal, incineration, etc.): \_\_\_\_\_

\_\_\_\_\_

## L. QUANTITIES OF CHEMICALS STORED & USED

Complete the following section for all chemicals stored and used in the facility. Indicate chemical usage in pounds or gallons per month and volume stored. Attach additional sheet if necessary. **If an alternate inventory is maintained, it can be submitted as a supplement or in lieu of completing this section (information requested under "Storage Areas" must still be completed) provided it contains at minimum the information requested below.**

Chemical	Storage Location	Storage Volume	Average Usage
<b>Acids</b>			
Hydrochloric (Muriatic)	_____	_____	_____
Hydrofluoric	_____	_____	_____
Nitric	_____	_____	_____
Sulfuric	_____	_____	_____
Other: _____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
<b>Alkalis</b>			
Ammonia	_____	_____	_____
Calcium Hydroxide (Lime)	_____	_____	_____
Sodium Hydroxide(Caustic Soda)	_____	_____	_____
Magnesium Hydroxide	_____	_____	_____
Other: _____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
<b>Solvents</b>			
Acetone	_____	_____	_____
Alcohols	_____	_____	_____
Chlorinated Hydrocarbons	_____	_____	_____
Ketones	_____	_____	_____
Petroleum Solvents	_____	_____	_____
Toluene	_____	_____	_____
Xylene	_____	_____	_____
Other: _____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



<b>Chemical</b>	<b>Storage Location</b>	<b>Storage Volume</b>	<b>Average Usage</b>
<b>Organic Compounds</b>			
Aldehydes	_____	_____	_____
Algaecides	_____	_____	_____
Formaldehydes	_____	_____	_____
Herbicides	_____	_____	_____
Pesticides	_____	_____	_____
Phenols	_____	_____	_____
Surfactants	_____	_____	_____
Other: _____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
<b>Metals &amp; Compounds</b>			
Antimony	_____	_____	_____
Barium	_____	_____	_____
Beryllium	_____	_____	_____
Cadmium	_____	_____	_____
Chromium	_____	_____	_____
Copper	_____	_____	_____
Lead	_____	_____	_____
Manganese	_____	_____	_____
Mercury	_____	_____	_____
Nickel	_____	_____	_____
Selenium	_____	_____	_____
Silver	_____	_____	_____
Zinc	_____	_____	_____
Other: _____	_____	_____	_____
_____	_____	_____	_____
<b>Misc. Chemicals</b>			
Boron	_____	_____	_____
Chlorine	_____	_____	_____
Cyanides	_____	_____	_____
Dyes	_____	_____	_____
Fluorides	_____	_____	_____
Peroxides	_____	_____	_____
Sulfides	_____	_____	_____
Other: _____	_____	_____	_____
_____	_____	_____	_____

**TRADE CHEMICALS**

List other chemicals stored or used, including over-the-counter chemicals (e.g. Jasco paint stripper, pesticides, motor oil, etc.) in pounds or gallons per month for which chemical compositions are unknown or proprietary. Include an MSDS for each item listed where possible. Please indicate units of measure.

Stored	Usage	Trade Name	Distributor (Name & Address)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**STORAGE AREAS**

Description of the chemical storage area on site: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Are there floor drains within the chemical storage area?  Yes  No

If yes, where do the floor drains discharge to (storm, sanitary, etc.): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

## M. TOXIC SUBSTANCES/POLLUTANTS (EPA Priority Pollutants)

From the following list of compounds, check all those, which are either used in your facility, generated in your facility, or are stored on the premises.

### Priority Pollutant – Volatile Compounds

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Acrolein                  | <input type="checkbox"/> Chloroform                 | <input type="checkbox"/> Ethylbenzene              |
| <input type="checkbox"/> Acrylonitrile             | <input type="checkbox"/> Chloromethane              | <input type="checkbox"/> Methylene chloride        |
| <input type="checkbox"/> Benzene                   | <input type="checkbox"/> Dibromochloromethane       | <input type="checkbox"/> 1,1,2,2-Tetrachloroethane |
| <input type="checkbox"/> Bromodichloromethane      | <input type="checkbox"/> 1,1-Dichloroethane         | <input type="checkbox"/> 1,1,2,2-Tetrachloroethene |
| <input type="checkbox"/> Bromoform                 | <input type="checkbox"/> 1,2-Dichloroethane         | <input type="checkbox"/> Toluene                   |
| <input type="checkbox"/> Bromomethane              | <input type="checkbox"/> 1,1-Dichloroethene         | <input type="checkbox"/> 1,1,1-Trichloroethane     |
| <input type="checkbox"/> Carbon tetrachloride      | <input type="checkbox"/> trans-1,2-Dichloroethylene | <input type="checkbox"/> Trichloroethene           |
| <input type="checkbox"/> Chlorobenzene             | <input type="checkbox"/> 1,2-dichloropropane        | <input type="checkbox"/> Trichlorofluoromethane    |
| <input type="checkbox"/> Chloroethane              | <input type="checkbox"/> 1,3-Dichloropropene        | <input type="checkbox"/> Vinyl chloride            |
| <input type="checkbox"/> 2-Chloroethyl vinyl ether |   |  |

### Priority Pollutant - Extractable Compounds

#### Acid Extractable

- p-Chloro-m-cresol
- 2-Chlorophenol
- 2,4-Dichlorophenol
- 2,4-Dimethylphenol
- 4,6-Dinitro-o-cresol
- 2,4-Dinitrophenol
- 2-Nitrophenol
- 4-Nitrophenol
- Pentachlorophenol
- Phenol
- 2,4,6-Trichlorophenol

#### Base / Neutral Extractable

- Acenaphthene
- Acenaphthylene
- Anthracene
- Benzidine
- Benzo(a)anthracene
- Benzo(e)fluoranthene
- Benzo(k)fluoranthene
- Benzo(ghi)perylene
- Benzo(a)pyrene
- Bis(2-chloroethoxy)methane
- Bis(2-chloroethyl)ether
- Bis(2-chloroisopropyl)ether
- Bis(2-ethylhexyl)phthalate
- 4-Bromophenyl phenyl ether
- Butyl benzyl phthalate

### Priority Pollutant - Extractable Compounds

#### Base / Neutral Extractable Cont.

- |  |  |
|--|--|
| <input type="checkbox"/> 2-Chloronaphthalene         | <input type="checkbox"/> Hexachlorobenzene                                   |
| <input type="checkbox"/> 4-Chlorophenyl phenyl ether | <input type="checkbox"/> Hexachlorobutadiene                                 |
| <input type="checkbox"/> Chrysene                    | <input type="checkbox"/> Hexachlorocyclopentadiene                           |
| <input type="checkbox"/> Dibenzo(a,h) anthracene     | <input type="checkbox"/> Hexachloroethane                                    |
| <input type="checkbox"/> Di-n-butyl phthalate        | <input type="checkbox"/> Indeno(1,2,3-c,d) pyrene                            |
| <input type="checkbox"/> 1,2-Dichlorobenzene         | <input type="checkbox"/> Isophorone  |
| <input type="checkbox"/> 1,3-Dichlorobenzene         | <input type="checkbox"/> Naphthalene   |
| <input type="checkbox"/> 1,4 Dichlorobenzene         | <input type="checkbox"/> Nitrobenzene  |
| <input type="checkbox"/> 3,3'-Dichlorobenzidine      | <input type="checkbox"/> N-Nitrosodimethylamine                              |
| <input type="checkbox"/> Diethylphthalate            | <input type="checkbox"/> N-Nitrosodiphenylamine                              |
| <input type="checkbox"/> Dimethyl phthalate          | <input type="checkbox"/> N-Nitroso-din-propylamine                           |
| <input type="checkbox"/> 2,4-Dinitrotoluene          | <input type="checkbox"/> Phenathrene   |
| <input type="checkbox"/> 2,6-Dinitrotoluene          | <input type="checkbox"/> Pyrene  |
| <input type="checkbox"/> Di-n-octyl phthalate        | <input type="checkbox"/> 1,2,4-Trichlorobenzene                              |
| <input type="checkbox"/> Fluoranthene                | <input type="checkbox"/> 2,3,7,8- Tetrachlorodibenzo p-dioxin (2,3,7,8-TCDD) |
| <input type="checkbox"/> Fluorene                    |  |

Priority Pollutant / TTO Pesticides and PCB's

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> 4,4'-DDD         | <input type="checkbox"/> Chlordane           | <input type="checkbox"/> Toxaphene     |
| <input type="checkbox"/> 4,4'-DDE         | <input type="checkbox"/> BHC-delta           | <input type="checkbox"/> Arochlor 1016 |
| <input type="checkbox"/> 4,4'-DDT         | <input type="checkbox"/> Dieldrin            | <input type="checkbox"/> Arochlor 1221 |
| <input type="checkbox"/> Aldrin           | <input type="checkbox"/> Endrin              | <input type="checkbox"/> Arochlor 1232 |
| <input type="checkbox"/> BHC-alpha        | <input type="checkbox"/> Endrin aldehyde     | <input type="checkbox"/> Arochlor 1242 |
| <input type="checkbox"/> Endosulfan-alpha | <input type="checkbox"/> Fluoranthene        | <input type="checkbox"/> Arochlor 1248 |
| <input type="checkbox"/> BHC-beta         | <input type="checkbox"/> BHC-gamma (Lindane) | <input type="checkbox"/> Arochlor 1254 |
| <input type="checkbox"/> Endosulfan-beta  | <input type="checkbox"/> Heptachlor          | <input type="checkbox"/> Arochlor 1260 |
|   | <input type="checkbox"/> Heptachlor Epoxide  |  |

Indicate the location and use of any compounds that are checked:

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## N. CERTIFICATION STATEMENT

Municipal Code requires that permit applications, and any other reports required by the Director shall be **signed by an Executive Officer of the business filing the application**. Such Executive Officer shall be at least of the level of Vice President, General Partner, President, or an individual responsible for the overall operation of the facility applying for the Permit, or meet the Federal requirements for NPDES applications as contained in Title 40 of the Code of Federal Regulations.

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine or imprisonment for knowing violations."

**CERTIFIED BY:**

<i>Name (please print)</i>	<i>Email</i>	<i>Title</i>
----------------------------	--------------	--------------

<i>Signature</i>	<i>Date</i>	<i>Phone</i>
------------------	-------------	--------------

**PREPARED BY:**

<i>Name (please print)</i>	<i>Email</i>	<i>Title</i>
----------------------------	--------------	--------------

<i>Signature</i>	<i>Date</i>	<i>Phone</i>
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